JADREPD Voice Procedure for COMEX 17-3

Use your non-billet call sign when communicating with the originator of the JADREPD report.

Write the incoming JADREPD information on paper following the sample script provided for the COMEX (filename "C402.JADREPD3.VMT.PDF", posted on the Region V website in the COMEX 17-3 thread).

SPECIAL NOTE: make a note of the traffic Precedence (Routine, Priority, etc) and Classification, and make sure your ACP matches it.

Read back to the originator what you write down to verify accuracy.

Only create reports for stations with whom you have established 2-way contact. Do not create reports for stations that you copy by intercept.

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*1      EVENT TIME_____      (Day, Hour, Minute, Time Zone,
                                                 Month, and Year of Incident)

*2      ENCYCLOPEDIA NUMBER_____      (Unique identifying number for
                                                 the Installation or Facility)
        _____

*3      SUFFIX NUMBER_____      (Unique Suffix Number. Use
                                                 "00000" for the Installation
                                                 Suffix)

*4      UPDATE CODE_____      (Installation or Facility)

*5      DEGREE OF DAMAGE_____      (None, Light, Moderate, or
                                                 Severe)

*6      CAUSE OF DAMAGE_____      (Natural Disaster, Hurricane,
                                                 Enemy/Conventional,
        _____      Enemy/Nuclear Accident, etc.)
        _____

*7      TIME OF RECOVERY_____      (Hours, Days, Weeks or Months
                                                 Followed by a Two-Digit Number
        _____      to Express How Long)

*8      RADIATION LEVEL_____      (The Accurately Measured
                                                 Radiation Level in Roentgens-
        _____      Per-Hour)

*9      NARRATIVE_____

        _____

        _____

        _____

        _____

10      TIME_____      (Day-Hour-Minute-Zone-Month-
                                                 Year) See NOTE.

11      AUTHENTICATION IS_____      (Message Authentication)  See
                                                 NOTE.
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Filling out the SM/Message Manager JADREPD form

Address your report to the Action Officer AAA5AO in ACP-126 format just like you would for any other RI such as a WXOBS or County Status report, but use the specific JADREPD format in Station Manager/Message Manager. Refer to the example diagram below.

Do not include line numbers or labels; just enter the data as below.

The TIME and AUTHENTICATION data from lines 10 and 11 on the paper form are important, but there is no separate place in the the Message Manager JADREPD form to enter the data. Put this data at the end of the narrative section, separated by slants (/) as show below.

Be sure to hit the ADD LINE button after entering all your information, and then hit the SEND TO ACP button.

SPECIAL NOTE: ADD LINE only copies over lines 2-8. The Originator Call Sign, the AS OF DATE (Line 1) and the Narrative (Line 9-11) are all static and fixed for a given report. If the originator changes either Line 1 or 9-11, you MUST create a new ACP-126 JADREPD report. This is why it is a good idea to create a paper hardcopy of the report before moving to SM.

Put a hyphen (minus sign) in any field for which no data is reported. Do not leave any fields blank.

Put a single slant at the end of the free text narrative, to separate it from the DTG and Authentication Code.

Hit the ADD LINE button after all data fields have been completed. Then hit SEND TO ACP.

On a new line after the narrative, enter the DTG from Line 10, followed by a single slant, followed by the reported Authentication Code (if any). If no date and/or authentication code is reported, replace that field with a hyphen. There is no need to include the line numbers or labels, just enter the two pieces of data separated by a single slant. No punctuation or slant is necessary after the Authentication Code, it will be added automatically by Station Manager.

Filling out the SM/Message Manager JADREPD form

Your completed ACP-126 message should look something like this:

```
VZCZCMMM238
AAA5AO DE AAR5OK NR238
R 131252Z JUL 2017
BT
UNCLAS FOUO
EXER/REGION V MARS EXERCISE//
MSGID/JADREPD/SHADOW6/238
ASOFDTGR/120300ZJUL2017//
1 JADAM
/BEN      /SUFIX/UP/DDAM/CDAM/ETOR/RAD
/1234BB4321/00000/INSTALLATION/LIGHT/FLASH FLOOD/DAYS 02/-//
GENTEXT/ADDITIONAL INFORMATION/HEAVY RAIN BURST LAKE HOPE DAM.
MAIN ENTRANCE ROAD WASHED OUT, POWER LINE DOWN. ROAD HAS BEEN
REPAIRED, OPERATING ON BACK UP POWER.  POWER COMPANY WILL
REPLACE POLES AND LINES NO LATER THAN 132359Z./
130005ZJUL2017/BLT//
BT



NNNN
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Send your completed ACP-126 message to the Action Officer during non-network hours.

No individual JADREPD reports are to be brought to the Command & Control network.

The Action Officer will consolidate reports and put them into ACP-127 format addressed to UHXXXV, and bring them to the C+C network similar to what we do with our Region V training RRIs.

ACTION OFFICERS: if you receive a JADREPD report directly from the NG you should create an ACP-127 format report addressed to UHXXXV, there is no need to create an ACP-126 report.

ACTION OFFICERS: to consolidate multiple reports in one ACP-127 message, copy and paste everything from the beginning of the MSGID/ line to the end of the final DTG/ AUTHENTICATION// line (i.e., lines 10/11), inclusive, for each separate JADREPD report.